



**OKLAHOMA AND SOUTH DAKOTA  
REQUEST FOR REIMBURSEMENT**

Dear Member:

To help us handle your Request for Reimbursement, please complete this form and return it with the paid receipt (**not photocopy**).

Please answer all of the questions and give us as complete and accurate information as you have available. We are particularly interested to know if there was an AAA Authorized Service Station nearby and if so, why you did not use that service.

Date \_\_\_\_\_

Membership Number (including club code) \_\_\_\_\_ Expiration Date \_\_\_\_\_

Member's Name \_\_\_\_\_ Day Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Service Information:**

Date of Service \_\_\_\_\_ Hour \_\_\_\_\_ AM\_\_ PM\_\_

Vehicle Make \_\_\_\_\_ Year \_\_\_\_\_ If Truck, Is It Under 1 Ton? \_\_\_\_\_

What city and state were you in when the vehicle broke down? \_\_\_\_\_

What kind of service did you receive?

- Tow, if so how far? \_\_\_\_\_
- Jump Start
- Unlock
- Tire Change
- Fuel Delivery
- Winch
- Other \_\_\_\_\_

**Did you call 1-800-AAA HELP for service?**

- If no, please explain? \_\_\_\_\_  
\_\_\_\_\_
- If yes, please explain why AAA service was not used? \_\_\_\_\_  
\_\_\_\_\_

E-110 (4/07)

<b>FOR OFFICE USE</b>	
Date received _____	Basic _____ Plus _____
Approved by _____	Total Reimbursement \$ _____

Mail Claim Form, Original Proof Receipts to:  
AAA Oklahoma  
2121 East 15<sup>th</sup> Street  
Tulsa, Oklahoma 74104-4693